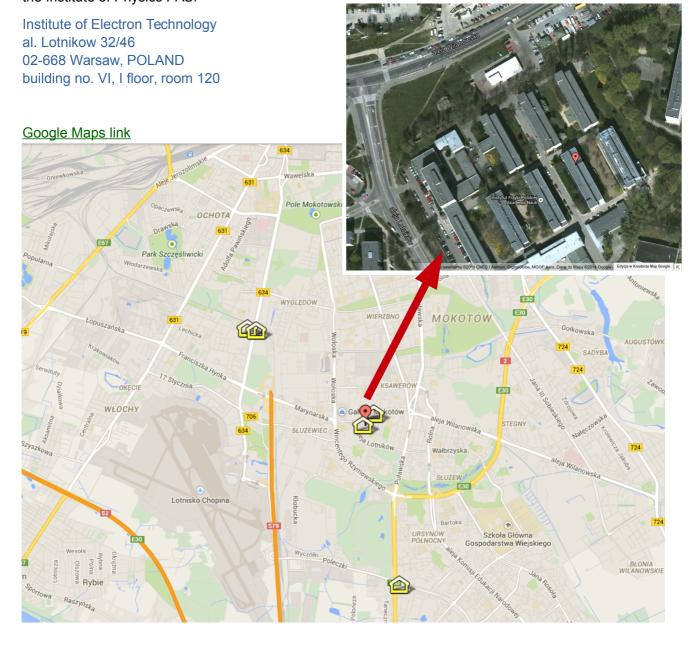


# STSM Workshop & Management Committee Meeting

 $13^{\text{th}}$  -  $15^{\text{th}}$  November 2014, Warsaw, Poland

## Venue

The event will take place in the complex of buildings of the Institute of Electron Technology (ITE) and the Institute of Physics PAS:



Please note, that on 10 April 2014, the COST Office updated the <u>Travel Reimbursement Instructions</u>

## **Accommodation**

The maximum number of nights (accommodation) that can be claimed by each eligible participant is automatically calculated by the e-COST system and is limited to the number of meeting days attended by the participant (as evidenced by signing the meeting attendance list) plus 1 night. The fixed rate for accommodation is 120 EUR per night. More info you can find here.

### List of recommended hotels:

#### **Hotel IF PAN**

Low cost student's hostel at Institute of Physics PAS. To book a room in this hostel please contact the organizer.

## **Sound Garden Hotel**

Żwirki i Wigury 18, 02-092 Warsaw tel: +48 22 2791411 http://www.soundgardenhotel.pl/

## **Hotel Novotel Warszawa Airport**

ul. 1 Sierpnia 1 02-134 Warsaw

tel.: +48 22 575 60 00

http://www.novotel.com/gb/hotel-0527-novotel-warszawa-airport/index.shtml

### Puławska Residence Hotel

ul. Puławska 361, 02-801 Warsaw

tel.: +48 22 241 75 00, fax: + 48 22 241 75 99 http://www.pulawskaresidence.com.pl/en/

## Meals

The **maximum number of meals** (lunch and dinner only – up to a maximum of 2 meals per day) that can be claimed by each eligible participant **are automatically calculated by the e-COST system** based on the travel information (dates and time of travel) encoded by each participant.

The following meals will be provided by the Local Organiser and will be automatically deducted from the reimbursement to individual participants:

13th November (Thursday): coffee break + lunch

14th November (Friday): coffee break + lunch + conference dinner

15th November (Saturday): coffee break + lunch

The fixed rate for Thursday dinner is 20 EUR.

# **Program**

13<sup>th</sup> November (Thursday), 9:00 – 16:00 STSM Workshop

14th November (Friday), 9:00 - 16:00 STSM Workshop

15th November (Saturday), 9:30 - 13:00 MC meeting

The detailed program of the event will be published on **Monday**, 3<sup>rd</sup> **November**.

# Contact

In case of any questions, please do not hesitate to contact the Local Organizer:

Anna Wójcik-Jedlińska: awojcik@ite.waw.pl